Start teaching hybrid

- Check out Aalto hybrid teaching guidelines and tips
- Quick video on how to do recording in lecture hall or how to use U134A hybrid studio in Otakaari 1
- Producing effective online educational videos

Support and training for teachers

- Hybrid teaching in Aalto University
  What is hybrid teaching? Who is it for? What to consider when planning a hybrid session? Get started using our guidance material for hybrid teaching.
- Book an online session with a digispecialist
  Book online session with e-learning specialist. Enroll to MyCourses course space and book an online session with a specialist.
- MyTeaching Support service is a new service for teachers to pedagogical (and digital pedagogical) support through a single address and request form. The form is also available in your MyCourses course pages.
- Pedagogical training
  Do you want to develop yourself as a teacher? Aalto University offers pedagogical courses to support the pedagogical skills of faculty members.
- e-learning system training
  MyCourses, Panopto and other digital teaching tool training.
- Producing effective online educational videos
  Resource page for video production.

General guidelines and policies

- Tips and tools for remote teaching and learning
  A collection of information on how a teacher can change courses to remote mode.
- Time-based media (video, podcast) accessibility instructions
  FI
  When and why you need subtitles in your media files.
- Lecture recording policy
  FI
  SV
  Things to know when recording lectures.
- Personal data protection instructions for teachers
  FI
  How to handle data collected from students and courses.
- Copyrights in course materials
  FI
  What kind of material teacher can use and how?
- Guidelines for remotely proctored exams

System instructions

General system information and webinars
Aalto IT Windows Classroom Software List
Aalto IT offers a wide variety of applications for classroom use.

Webinar recordings from the Teacher Services
Various topics about how to teach online in Aalto including MyCourses Quiz basics, Stack-matematiikatehtäväät, Panopto lecture capture, Digitaalinen tentti MyCoursesissa, Using Zoom with students, etc.

Learning management systems

- **MyCourses**
  Homebase for all courses.
- **Aalto OpenLearning**
  Service for Open online courses or MOOCs.
- **Blogs**
  Service for all Aalto users to share ideas. All blogs are public.

Student information system

- **Sisu**
  The student information system.

Collaborative whiteboard

- **Flinga**
  Flinga whiteboard for collaborative knowledge building and Flinga Wall for collecting and voting ideas.
- **Presemo**
  A tool for instant feedback during a lecture or online session.

Video and online meeting/collaboration

**Is it Panopto, Zoom or Teams?**

- **Panopto**
  Video service for all Aalto users. Record, store and share your videos and other media files with Panopto.
- **Zoom**
  For online lecturing, meetings, seminars
- **Teams**
  For teams to share content, chat and talk
- **Lecture-capture spaces**
  Find spaces in Booking.aalto.fi (filter by Lecture capture)
- **Microsoft Office 365**
  Teams, Word, Excel and Powerpoint for all Aalto users
- **Adobe Connect (Funet)**
- **Zulip**
  Group chat organized in streams and topics with LaTeX support
- **IRC**
  Interactive internet text messaging (chat)
- **Producing effective online educational videos**
  Resource page for video production.
- **ThingLink**
  Enhance your 2D and 360° images and videos with interactive content.

Learning Assessment and Online Examinations

- **EXAM**
  The EXAM system in use at Aalto University is a modern electronic examination software developed and used by a consortium of Finnish Universities.
- **Using MyCourses for examination**
  Electronic examinations can be done also in MyCourses.
- **Rethinking exams- rules and legislation 03/2021 webinar-slides**
- **Gradescope**
  Streamline grading and feedback in digital and paper-based assignments and exams.

Originality Check

- **Turnitin**
  The tool for teachers and students to check the similarity of submitted text compared to text in the comparison database. Turnitin is also available to students during their theses writing process. The tool is available via MyCourses.

Feedback
• **Course feedback**
The Course feedback system collects course feedback.

• **Presemo**
A tool for instant feedback during a lecture or online session.

• **MyCourses**
MyCourses tools to get feedback during a course.

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**Mobility**

• **MoveON**
The platform to manage international mobility and partnership processes.

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**Time management and planning**

• **Asio**
Space reservations (booking.aalto.fi) and University course planning and scheduling system for Learning Services (LES).

• **Vihta**
The time-booking system for the staff of LES.

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**Other systems**

• **eAge / Nintex**
Electronic services (Sähköinen asiointi).

• **Opi Analyzer**
The reporting tool directed towards the specialist staff of Study and Student Services.

• **AIMO**

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**Digital accessibility tools for teachers**

• **Digital Accessibility**
The general concept of accessibility

• **Make and publish accessible documents with the MS Accessibility Checker**
Microsoft 365 apps includes an Accessibility Checker that finds accessibility problems and lists suggestions

• **Time-based media (video, podcast) accessibility instructions FI SV**
When and why you need subtitles in your media files.

• **Accessibility toolkit in MyCourses**
MyCourses has a toolkit to check course page accessibility

• **ReadSpeaker in MyCourses**
ReadSpeaker is service that has multiple products to help users read online content.

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**For students**

• **Instructions for creating PDF/A document**
Download templates, read instructions for LaTeX or Word and validate your PDF/A file.

• **Originality check with Turnitin**
The tool for teachers and students to check the similarity of submitted text compared to text in the comparison database. Turnitin is also available to students during their theses writing process. The tool is available via MyCourses.

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**Projects**

• **Video Library project**
The project's aim is to create a pool of open video lectures

• **Digital assessment toolbox-project**

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**Other resources**
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<th>Recent posts in the Opit blog</th>
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<tr>
<td><strong>OPIT</strong></td>
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<td>Opettajapalvelut / Teacher services</td>
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<tr>
<td>Työnohjaus – Miten siitä voi olla hyötyä opetustyöössä?</td>
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<td>Kuva: Vardan Papikyan, Unsplash</td>
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Työnohjaus on "työhön liittyvien kysymysten, kokemusten ja tunteiden tarkastelua ja jäsentämistä koulutetun työnohjaajan avulla" (https://www.aalto.fi/fi/palvelut/tyonohjaus). Aallossa työnohjausta hyödyntävät

**Digipedagogical training weeks in August**
Welcome to start teaching on a new academic year with Teacher Services digiteam in August! We are here to support you. Come to discuss your ideas and find solutions and best practice.

**Peergrade not available after the 31st of December 2023!**
Company behind the Peergrade has been acquired by Multiverse. Because of this the Peergrade will not be available after 31st of December 2023.

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<th>If you are planning to use</th>
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<td>New in Thinglink – Guided virtual tours</td>
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<td>Image: Tours editor</td>
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In the previous posting, as an easy-to-use tool for making augmented 2D images, -videos, and virtual 360° tours, the Thinglink service was introduced.

**Coming soon: better user experience in MyCourses**
On June 12, 2023, MyCourses will be updated to a new Moodle version. Moodle 4.1 offers a more user-friendly platform for teachers and students, with new features and improvements that make it easier to use.

**Turnitin and detection of AI-generated text**
Many of you already know that Turnitin, the company that provides us with the similarity-checking system known to us by the same name, launched its detection tool on 4 April 2023.

**Choosing a digital examination format**
Aalto University offers a variety of options for conducting exams. However, choosing the right format and method for your exam can be a challenge. There are several factors to consider when choosing a digital examination format.

**The Aalto University Teacher’s Handbook** is an online guide for teaching at Aalto University. It provides practical information on teaching practices, digital platforms for teaching and learning, and physical classroom setups.

**Try now our new course feedback reporting tool for teachers!**
Try now our new course feedback reporting tool for teachers in Power BI!

You can access the tool via the link below. The link takes you to a homepage.

**Thinglink – A sufficiently easy-to-use VR teaching technology just for you?**
En L’an 2000, (Jean Marc Cote (if 1901) or Villemard (if 1910))

Many technologies are predicted to revolutionize teaching and learning in many different ways. Often these technologies have also been applied in various fields of education.