Starting hybrid teaching?
Check out Aalto hybrid teaching guidelines and tips
Quick video how to do recording in lecture hall or how to use U134a hybrid studio in Otakaari 1
and
Producing effective online educational videos

Support and training for teachers

- **Hybrid teaching in Aalto University**
  What is hybrid teaching? Who is it for? What to consider when planning a hybrid session? Get started using our guidance material for hybrid teaching.
- **Book an online session with a digispecialist**
  Book online session with e-learning specialist. Enrol to MyCourses course space and book an online session with a specialist.
- **MyTeaching Support** service is a new service for teachers to pedagogical (and digital pedagogical) support through a single address and request form. The form is also available in your MyCourses course pages.
- **Pedagogical training**
  Do you want to develop yourself as a teacher? Aalto University offers pedagogical courses to support the pedagogical skills of faculty members.
- **e-learning system training**
  MyCourses, Panopto and other digital teaching tool training.
- **Producing effective online educational videos**
  Resource page for video production.

General guidelines and policies

- **Tips and tools for remote teaching and learning**
  A collection of information on how a teacher can change courses to remote mode.
- **Time-based media (video, podcast) accessibility instructions**
  FI SV
  When and why you need subtitles in your media files.
- **Lecture recording policy**
  FI SV
  Things to know when recording lectures.
- **Personal data protection instructions for teachers**
  FI
  How to handle data collected from students and courses.
- **Copyrights in course materials**
  FI
  What kind of material teacher can use and how?
- **Guidelines for remotely proctored exams**

System instructions

General system information and webinars
Aalto IT Windows Classroom Software List
Aalto IT offers a wide variety of applications for classroom use.

Webinar recordings from the Teacher Services
Various topics about how to teach online in Aalto including MyCourses Quiz basics, Stack-matematikatehtävät, Panopto lecture capture, Digitaalinen tentti MyCoursesissa, Using Zoom with students, etc.

Learning management systems

- **MyCourses**
  Homebase for all courses.
- **Aalto OpenLearning**
  Service for Open online courses or MOOCs.
- **Blogs**
  Service for all Aalto users to share ideas. All blogs are public.

Student information system

- **Sisu**
  The student information system.

Collaborative whiteboard

- **Flinga**
  Flinga whiteboard for collaborative knowledge building and Flinga Wall for collecting and voting ideas.
- **Presemo**
  A tool for instant feedback during a lecture or online session.

Video and online meeting/collaboration

Is it Panopto, Zoom or Teams?

- **Panopto**
  Video service for all Aalto users. Record, store and share your videos and other media files with Panopto.
- **Zoom**
  For online lecturing, meetings, seminars
- **Teams**
  For teams to share content, chat and talk
- **Lecture-capture spaces**
  Find spaces in Booking.aalto.fi (filter by Lecture capture)
- **Microsoft Office 365**
  Teams, Word, Excel and Powerpoint for all Aalto users
- **Adobe Connect (Funet)**
- **Zulip**
  Group chat organized in streams and topics with LaTeX support
- **IRC**
  Interactive internet text messaging (chat)
- **Producing effective online educational videos**
  Resource page for video production.
- **ThingLink**
  Enhance your 2D and 360° images and videos with interactive content.

Learning Assessment and Online Examinations

- **EXAM**
  The EXAM system in use at Aalto University is a modern electronic examination software developed and used by a consortium of Finnish Universities.
- **Using MyCourses for examination**
  Electronic examinations can be done also in MyCourses.
- **Rethinking exams- rules and legislation 03/2021 webinar-slides**
- **Gradescope**
  Streamline grading and feedback in digital and paper-based assignments and exams.

Originality Check

- **Turnitin**
  The tool for teachers and students to check the similarity of submitted text compared to text in the comparison database. Turnitin is also available to students during their theses writing process. The tool is available via MyCourses.

Feedback
Course feedback
The Course feedback system collects course feedback.

Presemo
A tool for instant feedback during a lecture or online session.

MyCourses
MyCourses tools to get feedback during a course.

Mobility

MoveON
The platform to manage international mobility and partnership processes.

Time management and planning

Asio
Space reservations (booking.aalto.fi) and University course planning and scheduling system for Learning Services (LES).

Vihta
The time-booking system for the staff of LES.

Other systems

eAge / Nintex
Electronic services (Sähköinen asiointi).

Opi Analyzer
The reporting tool directed towards the specialist staff of Study and Student Services.

AIMO
Digital accessibility tools for teachers

Digital Accessibility
The general concept of accessibility

Make and publish accessible documents with the MS Accessibility Checker
Microsoft 365 apps includes an Accessibility Checker that finds accessibility problems and lists suggestions.

Time-based media (video, podcast) accessibility instructions FI SV
When and why you need subtitles in your media files.

Accessibility toolkit in MyCourses
MyCourses has a toolkit to check course page accessibility.

ReadSpeaker in MyCourses
ReadSpeaker is service that has multiple products to help users read online content.

For students

Instructions for creating PDF/A document
Download templates, read instructions for LaTeX or Word and validate your PDF/A file.

Originality check with Turnitin
The tool for teachers and students to check the similarity of submitted text compared to text in the comparison database. Turnitin is also available to students during their theses writing process. The tool is available via MyCourses.

Projects

Video Library project
The project's aim is to create a pool of open video lectures.

Digital assessment toolbox project

Other resources
Latest posts in the Opit blog

**OPIT**

**Opettajapalvelut / Teacher services**

**Työnohjaus – Miten siitä voi olla hyötyä opetustyöössä?**

Kuva: Vardan Papikyan, Unsplash

Työnohjaus on "työhön liittyvien kysymysten, kokemusten ja tunteiden tarkastelua ja jäsentämistä koulutetun työnohjaajan avulla" (https://www.aalto.fi/fi/palvelut/tyonohjaus). Aallossa työnohjausta hyödyntävät

**Digipedagogical training weeks in August**

Welcome to start teaching on a new academic year with Teacher Services digiteam in August! We are here to support you. Come to discuss your ideas and find solutions and best

**Peergrade not available after the 31st of December 2023!**

Company behind the Peergrade has been acquired by Multiverse. Because of this the Peergrade will not be available after 31st of December 2023.

If you are planning to use

**New in Thinglink – Guided virtual tours**

Image: Tours editor

In the previous posting, as an easy-to-use tool for making augmented 2D images, -videos, and virtual 360° tours, the Thinglink service was introduced.

**Coming soon: better user experience in MyCourses**

On June 12, 2023, MyCourses will be updated to a new Moodle version. Moodle 4.1 offers a more user-friendly platform for teachers and students, with new features and improvements that make

**Turnitin and detection of AI-generated text**

Many of you already know that Turnitin, the company that provides us with the similarity-checking system known to us by the same name, launched its detection tool on 4 April

**Choosing a digital examination format**

Aalto University offers a variety of options for conducting exams. However, choosing the right format and method for your exam can be a challenge. There are several factors to consider when

**The Aalto University Teacher’s Handbook** is an online guide for teaching at Aalto University. It provides practical information on teaching practices, digital platforms for teaching and learning, and physical

**Try now our new course feedback reporting tool for teachers!**

Try now our new course feedback reporting tool for teachers in Power BI!

You can access the tool via the link below. The link takes you to a homepage

**Thinglink – A sufficiently easy-to-use VR teaching technology just for you?**

En L’an 2000, (Jean Marc Cote (if 1901) or Villemard (if 1910))

Many technologies are predicted to revolutionize teaching and learning in many different ways. Often these technologies have also been