Starting hybrid teaching?

Check out Aalto hybrid teaching guidelines and tips
Quick video how to do recording in lecture hall or how to use U134a hybrid studio in Otakaari 1
and
Producing effective online educational videos

Support and training for teachers

- Hybrid teaching in Aalto University
  - What is hybrid teaching? Who is it for? What to consider when planning a hybrid session? Get started using our guidance material for hybrid teaching.
- Book an online session with a digispecialist
  - Book online session with e-learning specialist. Enrol to MyCourses course space and book an online session with a specialist
- Pedagogical training
  - Do you want to develop yourself as a teacher? Aalto University offers pedagogical courses to support the pedagogical skills of faculty members.
- e-learning system training
  - MyCourses, Panopto and other training.
- Producing effective online educational videos
  - Resource page for video production.

General guidelines and policies

- Tips and tools for remote teaching and learning
  - A collection of information on how a teacher can change courses to remote mode.
- Time-based media (video, podcast) accessibility instructions
  - FI SV
  - When and why you need subtitles in your media files.
- Lecture recording policy
  - FI SV
  - Things to know when recording lectures.
- Personal data protection instructions for teachers
  - FI
  - How to handle data collected from students and courses.
- Copyrights in course materials
  - FI
  - What kind of material teacher can use and how?
- Guidelines for remotely proctored exams

System instructions

General system information and webinars

- Aalto Cloud info
  - Aalto University's evaluations of cloud services.
- Aalto IT Windows Classroom Software List
  - Aalto IT offers a wide variety of applications for classroom use.
- Spring 2021 webinars for teachers
  - Various topics about how to teach online in Aalto.
• **Webinar recordings from Spring 2020**  
Topics: MyCourses Quiz basics, Stack-matematiikka-tehtävät, Panopto lecture capture, Digitaalinen tentti MyCoursesissa, Using Zoom with student

**Learning management systems**

• **MyCourses**  
Homebase for all courses.

• **Aalto OpenLearning**  
Service for Open online courses or MOOCs.

• **Blogs**  
Service for all Aalto users to share ideas. All blogs are public.

**Student information system**

• **Sisu**  
The student information system.

• **Oodi**  
-> replaced by Sisu from August 2021

**Collaborative whiteboard**

• **Flinga**  
Flinga whiteboard for collaborative knowledge building and Flinga Wall for collecting and voting ideas.

• **Presemo**  
A tool for instant feedback during a lecture or online session.

**Video and online meeting/collaboration**

Is it Panopto, Zoom or Teams?

• **Panopto**  
Video service for all Aalto users. Record, store and share your videos and other media files with Panopto.

• **Zoom**  
For online lecturing, meetings, seminars

• **Teams**  
For teams to share content, chat and talk

• **List of lecture-capture spaces**  
List of spaces that have microphones and cameras installed in the space. These spaces can be used for hybrid teaching too.

• **Microsoft Office 365**  
Teams, Word, Excel and Powerpoint for all Aalto users

• **Adobe Connect (Funet)**

• **IRC**  
Interactive internet text messaging (chat)

• **Producing effective online educational videos**  
Resource page for video production.

**Online Examination**

• **EXAM**  
The EXAM system in use at Aalto University is a modern electronic examination software developed and used by a consortium of Finnish Universities.

• **Using MyCourses for examination**  
Electronic examinations can be done also in MyCourses.

• **Rethinking exams- rules and legislation 03/2021 webinar-slides**

**Originality Check**

• **Turnitin**  
The tool for teachers and students to check the similarity of submitted text compared to text in the comparison database. Turnitin is also available to students during their theses writing process. The tool is available via MyCourses.

**Feedback**

• **Course feedback**  
The Course feedback system collects course feedback.

• **Presemo**  
A tool for instant feedback during a lecture or online session.

• **MyCourses**  
MyCourses tools to get feedback during a course.
Mobility

- **MoveON**
  The platform to manage international mobility and partnership processes.

Time management and planning

- **Asio**
  Space reservations ([booking.aalto.fi](http://booking.aalto.fi)) and University course planning and scheduling system for Learning Services (LES).
- **Vihta**
  The time-booking system for the staff of LES.

Other systems

- **eAge / Nintex**
  Electronic services (Sähköinen asiointi).
- **Opi Analyzer**
  The reporting tool directed towards the specialist staff of Study and Student Services.
- **AIMO**

Projects

- **Video Library project**
  The project's aim is to create a pool of open video lectures
- **Digital assessment toolbox-project**

Other resources

- **AIOLE, Enabling learning and teaching online in challenging times**
- **FiTech, beginners guide for moving your teaching online and online learning support materials**
- **Harvard University, Best Practices: Online Pedagogy**
- **Educause online seminar: Transformation in a Time of Crisis: Changing Course Venues in Midstream**

Latest posts in the Opit blog

**Not what it seems – counterintuitive ways to learn online better**
In this article, we invite you to challenge some common assumptions about digital learning. Some of these ideas might already sound familiar, but as you go through them try to think

**I am easy … like an icebreaker on a Monday morning!**
Icebreakers are small, easy-going, short activities that “break the ice” for a group of people. They are usually done at the beginning of a class or a meeting. For most of

**What kinds of books could I read to develop as a teacher?**
Have you ever wondered if you could find and read some book about teaching and learning, but you did not know where to begin?

Fortunately, Miloš Mladenovi

**Do’s and don’ts of video for learning**
After Lumière brothers invented the movies in 1895 moving images have been used to educate. Fast forward to today’s a demand-AI-driven Netflix or YouTube the largest learning platform on the planet

**Collaborative learning and the power of group roles**
Today’s pedagogy brings to the fore collaborative learning as a method of flipped classroom strategies. The flipped classroom model inverts the roles of traditional teacher vs. student. Here, the student takes

**Confronting online teamwork challenges**
Sailing of to a good start or being stuck from the beginning?

During the pandemic, online teamwork has increased hugely, and at the same time decreased students’ opportunities to

**Design of hybrid flexible teaching**
In 2020, after the breakout of Covid-19, there was a need in many Universities worldwide for a quick transition from onsite to online teaching and learnir
Online methodologies and technology were
Six strategies for more impactful (online) teaching and learning – Part 3/3
What kind of teaching practices can help our students study better? Are we using scientifically proven strategies to enhance learning? This series of three blog posts will introduce you to six

Six strategies for more impactful (online) teaching and learning – Part 2/3
What kind of teaching practices can help our students study better? Are we using scientifically proven strategies to enhance learning? This series of three blog posts will introduce you to six

Six strategies for more impactful (online) teaching and learning – Part 1/3
What kind of teaching practices can help our students study better? Are we using scientifically proven strategies to enhance learning? This series of three blog posts will introduce you