

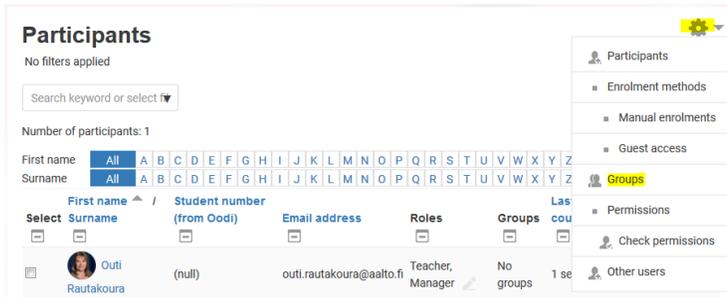
# Groups and groupings

In MyCourses (Moodle), you can have groups in your workspace.

- Groups can be Oodi-based or created by a teacher.
- You can have many sets of groups separated by *Groupings* (this way, a student can be a member of more than just a one group).
- In an activity, you can take groups in to use, for example to have group discussions or group assignments. With a grouping, you set what group deviation you are using in the activity.

Groups can be populated automatically or manually, or you can let your students choose groups by using *Group choice* activity.

To manage Groups, click **Participants** on the left navigation bar. In the participants list, you can see group members. To create and edit groups, click the gear, and click Groups. Create grouping for groups. See the video for more instructions.



The screenshot shows the 'Participants' page in Moodle. At the top, there's a search bar and a 'No filters applied' message. Below that, there's a table of participants. The table has columns for 'First name', 'Surname', 'Student number (from Oodi)', 'Email address', 'Roles', and 'Groups'. One participant is listed: Outi Rautakoura, with a role of 'Teacher, Manager' and 'No groups'. To the right of the table is a sidebar with a gear icon and a 'Groups' menu. The menu items are: 'Participants', 'Enrolment methods', 'Manual enrolments', 'Guest access', 'Groups' (highlighted), 'Permissions', 'Check permissions', and 'Other users'.

## Video: creating groups and groupings

<p><br/></p>

- To see the content list and the full view, click the arrow in the lower right corner.

## Oodi based groups

Oodi based groups are created in Oodi and copied to MyCourses workspace, to manage students' Calendar view. When students register to a course in Oodi, they usually also get a group, eg. "L01 Oodi" or "H02 Oodi".

Oodi based groups are managed in Oodi.

Important! Even if you have only one Oodi based group in your workspace, you need to use *grouping* when creating groups of your own.

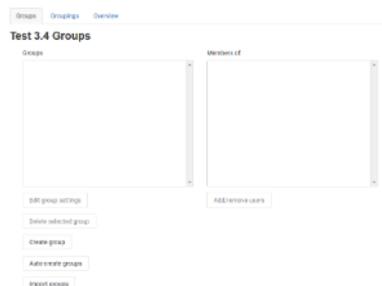
## A. Create a single group manually

You can create groups manually, one by one, and give them individual names; for example, when you let students to choose their groups based on their interest, using *Group choice* activity.

Click *Participants* (left navigation) open the gear *Groups*.

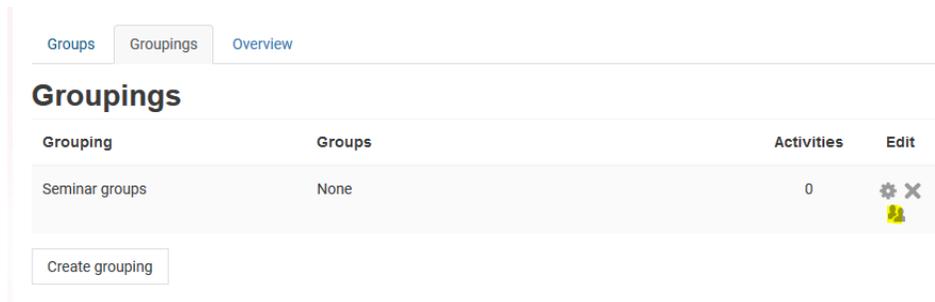
Start by giving a name to your new set of groups (grouping): click *Grouping* tab, give a *Grouping name* and save changes.

Then, open the *Groups* tab and click *Create group* and give the group a name *Save changes*.

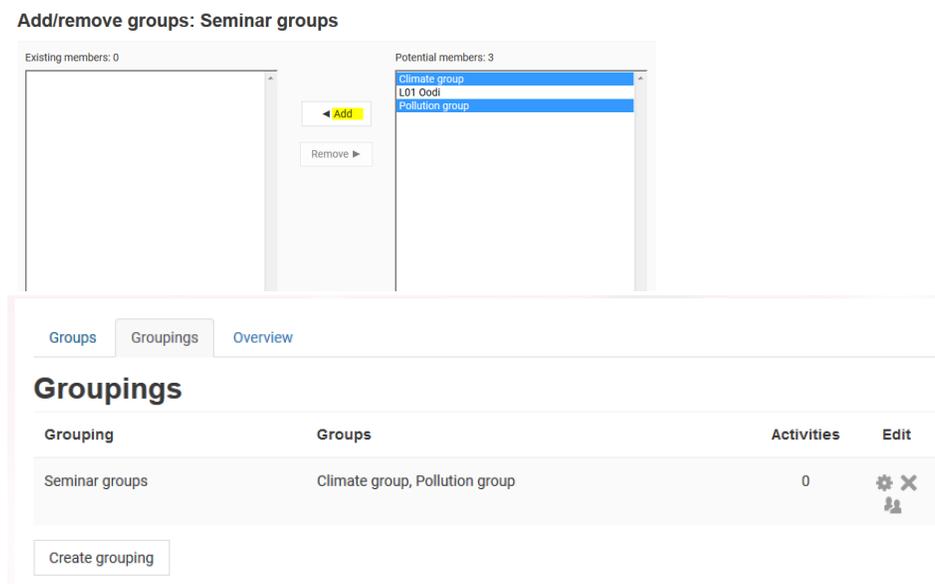


The screenshot shows the 'Groups' page in Moodle. At the top, there are tabs for 'Groups', 'Groupings', and 'Overview'. Below that, there's a section titled 'Test 3.4 Groups'. There are two empty text boxes: 'Group' and 'Members of'. Below the boxes are buttons for 'Edit group settings', 'Delete selected group', 'Create group', 'Add/create group', and 'Import groups'.

When you have as many groups as you need, get back to *Grouping* tab to link the groups with the grouping.



Click the "people icon" and choose the groups to that grouping.



Now, you have to populate groups.

## B. Auto-create several groups

You can also auto-create several groups at once. Give a group name and either an @- or a #-sign. Also give your set of groups a *grouping* name (see above).

Group @	Group #
Group A	Group 1
Group B	Group 2
Group C	Group 3

## Populate groups

Populate groups automatically with *auto-create several groups*

You can let MyCourses to automatically assign students to the groups with the selection of either *Number of groups* or *Members per group*.

### Populate groups manually

Select the group you want to add members to, in this case *Group A* and click *Add/remove users*

Add/remove users: Group A

Group members

None

Add

Remove /

Potential members

Teacher (2)  
Marko Piimäla (313386, marko.piimale@aalto.fi) (0)  
Esa Salmio (, esa.salmio@gmail.com) (0)

Student (2)  
Lauri Saarinen (k26391, lauri.saarinen@aalto.fi) (0)  
Esa Salmio ((null), esa.salmio@aalto.fi) (0)

Search

Search

Search options

Back to groups

Select users from the list on the right and click *Add*. You can select several users at once by holding CTRL while clicking the users. *Back to groups*.

### Group choice: let students choose their own groups

Group choice -activity allows students to choose their own groups from the pool of groups teacher provides.

*Editing mode Add activity/resource Group choice*

You must have at least 2 groups for this activity to work.

Name the activity, give a description and select the groups the students can choose from *Save and display*

Read more:

- Announcements to a group
- Group assignments
- Using groups in Forums
- Restricting access to a group