Digital Learning Platforms (OPIT)

This wiki page provides you with information and guidelines about the Learning and Student Information systems used at Aalto University. This page is a collection of system help and guidelines for teachers, students and staff.

This page is maintained by the Digital Learning Environments team, Teacher services.

If you want to contact us, head to this page: https://www.aalto.fi/en/service-entities/teacher-services

Support and training for teachers

- **Book an online session with a digispecialist**
  Book online session with e-learning specialist. Enrol to MyCourses course space and book an online session with a specialist

- **Pedagogical training**
  Do you want to develop yourself as a teacher? Aalto University offers pedagogical courses to support the pedagogical skills of faculty members.

- **e-learning system training**
  MyCourses, Panopto and other training.

General guidelines and policies

- **Tips and tools for remote teaching and learning**
  A collection of information on how a teacher can change courses to remote mode.

- **Time-based media (video, podcast) accessibility instructions FI SV**
  When and why you need subtitles in your media files.

- **Lecture recording policy FI SV**
  Things to know when recording lectures.

- **Personal data protection instructions for teachers FI**
  How to handle data collected from students and courses.

- **Copyrights in course materials FI**
  What kind of material teacher can use and how?

- **Guidelines for remotely proctored exams**

System instructions

General system information and webinars

- **Aalto Cloud info**
  Aalto University's evaluations of cloud services.

- **Aalto IT Windows Classroom Software List**
  Aalto IT offers a wide variety of applications for classroom use.
• **Spring 2021 webinars for teachers**
  Various topics about how to teach online in Aalto.

• **Webinar recordings from Spring 2020**
  Topics: MyCourses Quiz basics, Stack-matematikastehtävät, Panopto lecture capture, Digitaalinen tentti MyCoursesissa, Using Zoom with student

**Learning management systems**

• **MyCourses**
  Homebase for all courses.

• **Aalto OpenLearning**
  Service for Open online courses or MOOCs.

• **Blogs**
  Service for all Aalto users to share ideas. All blogs are public.

**Student information system**

• **Oodi HELP**
  System for course registration, course and student information.

• **Sisu**
  The student information system that replaces Oodi in Autumn 2021.

**Collaborative whiteboard**

• **Flinga**
  Flinga whiteboard for collaborative knowledge building and Flinga Wall for collecting and voting ideas.

• **Presemo**
  A tool for instant feedback during a lecture or online session.

**Video and online meeting/collaboration**

**Is it Panopto Zoom or Teams?**

• **Panopto**
  Video service for all Aalto users. Record, store and share your videos and other media files with Panopto.

• **Zoom**
  For online lecturing, meetings, seminars

• **Teams**
  For Teams to share content, chat and talk

• **List of Lecture capture spaces**
  List of spaces that have microphones and cameras installed in the space. These spaces can be used also for hybrid teaching.

• **Microsoft Office 365**
  Teams, Word, Exel, Powerpoint for all Aalto users

• **Adobe Connect (Funet)**
Online Examination

- **EXAM**
  The EXAM system in use at Aalto University is a modern electronic examination software developed and used by a consortium of Finnish Universities.
- **Using MyCourses for examination**
  Electronic examinations can be done also in MyCourses.
- **Rethinking exams- rules and legislation 03/2021 webinar-slides**

Originality Check

- **Turnitin**
  The tool for teachers and students to check the similarity of submitted text compared to text in the comparison database. Turnitin is also available to students during their theses writing process. The tool is available in MyCourses.

Feedback

- **Course feedback**
  Course feedback system collects course feedback.
- **Presemo**
  A tool for instant feedback during a lecture or online session.
- **MyCourses**
  MyCourses tools to get feedback during a course.

Mobility

- **MoveON**
  The platform to manage international mobility and partnership processes.

Time management and planning

- **Asio**
  Space reservations (booking.aalto.fi) and University course planning and scheduling system for Learning Services (LES).
- **Vihta**
  The time-booking system for the staff of LES.

Other systems

- **eAge / Nintex**
  Electronic services (Sähköinen asiointi).
- **Opi Analyzer**
  The reporting tool directed towards the specialist staff of Study- and Student Services.
- **AIMO**
Projects

- **Video Library project**
  The project's aim is to create a pool of open video lectures
- **Digital assessment toolbox- project**

Other resources

- AIOLE, Enabling learning and teaching online in challenging times
- FITech, beginners guide for moving your teaching online and online learning support materials
- Harvard University, Best Practices: Online Pedagogy
- Educause online seminar: Transformation in a Time of Crisis: Changing Course Venues in Midstream

Latest posts in Opit blog

**Record Panopto videos with any computer using Panopto Capture**
Did you know that Panopto Capture allows everyone at Aalto to easily record audio, video, and screens or applications directly within their browser instead of downloading the desktop application.

**Luentojen tallentamisen periaatteet in action**
Syksyllä 2020 julkaistiin Aalto-yliopiston periaatteet luentojen tallentamisesta (linkki periaatteisiin), mitä nämä periaatteet sitten oikeastaan tarkoittavat opettajalle tai opiskelijalle?

Periaatteet koskevat yliopiston tiloissa tai verkossa toteutettavien

**With a little help from a friend**
Some surveys conducted during the pandemic have highlighted the decreased social support of university students in Finland. For example, Sarasjärvi Vuolanto (2021), who studied the well-being of 1064 university students

**Anonymous grading in Turnitin**
Did you know that you can grade Turnitin assignments anonymously? It’s easy to use, and by using it, you practically eliminate any personal bias that may occur during subjective grading of

**MyCourses grade calculations**
Do you need to calculate course or category grades according to a certain criteria in MyCourses and cannot find a suitable calculation method in grade settings? MyCourses has the possibility to

**Add captions for your videos within seconds!**

Did you know that every video uploaded into Panopto (whether it was created with Panopto or not) is machine-transcribed using ASR (automatic speech recognition technology) and

**Webinars for teachers – recordings available in Panopto**
Webinars for teachers recordings in Panopto, LES Webinars folder

Have a look!

**Peergrade – A new tool for assessment and feedback**
During the still ongoing pandemic, and in remote courses, you have probably come across that planning interaction in a remote course is harder than in course at campus. And if

**Book your session with a digispecialist – get help with your course**
Are you puzzled by how to change your courses online, how to use different activities in MyCourses or how to use videos in your teaching? You can now

**Join Teachers’ Dialogue on 12 April**
Welcome to the next Teachers’ Dialogue -virtual event on Monday 12 April, 9.30-11.00. This time Teachers’ Dialogue discussion revolves around digital services for teaching and learning.