
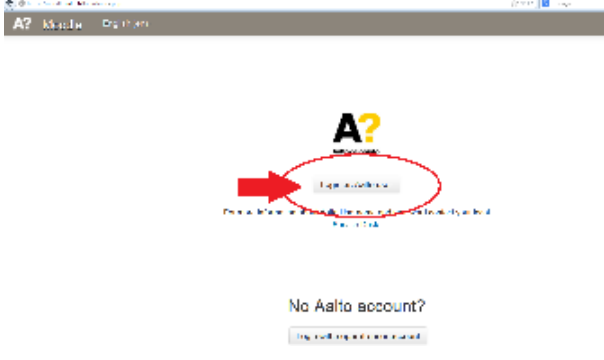
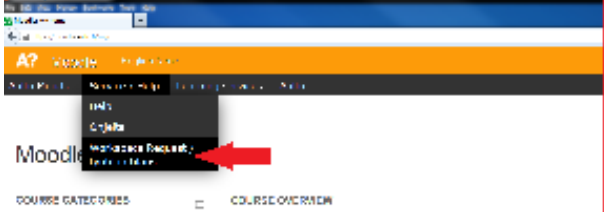

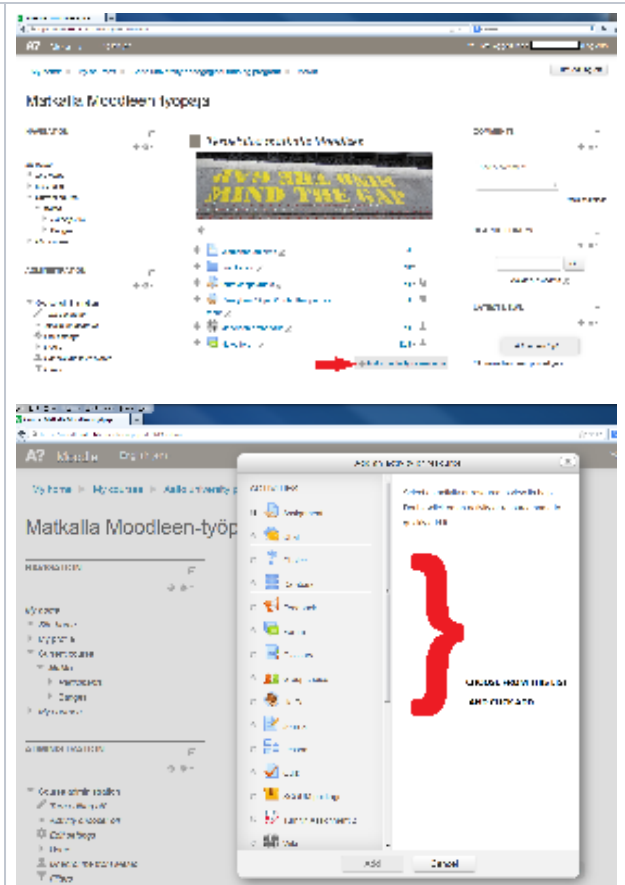


# How to get started with Moodle

	click to enlarge
1. Log in to Moodle ( <a href="http://moodle.aalto.fi">moodle.aalto.fi</a> )	 A screenshot of the Moodle Aalto homepage. The browser address bar shows 'moodle.aalto.fi'. The page features a navigation menu with 'Course categories' and a list of schools: School of Arts, Design and Architecture, School of Business, School of Engineering, School of Science, School of Technology, School of Chemical Engineering, and Continuing Education. A red arrow points to the 'Log in' link in the top right corner.
with your Aalto username	 A screenshot of the Moodle login page. The page has a large 'A?' logo and a 'Log in' button circled in red. A red arrow points to the 'Log in' button. Below the login area, there is a 'No Aalto account?' section with a 'Create new account' button.
2. Order a workspace for your course (link to order form is in right side banner)	 A screenshot of a Moodle course page. The page title is 'Moodle'. A red arrow points to a 'Workspace Request' button in the right side banner. Below the banner, there are sections for 'COURSE CATEGORIES' and 'COURSE OVERVIEW'.
3. Receive a email with link to your workspace and registration key to students. (this usually takes approx. 1-3 working days)	
4. Add files and activities to your course space: Turn on Editing-mode	 A screenshot of a Moodle course page in editing mode. The page title is 'Moodle Moodle-työpaja'. A red arrow points to the 'Turn on editing mode' button in the top right corner. The page content includes a list of course items on the left, a central content area with a 'MIND THE' banner, and a right sidebar with various course settings.

and add files and activities



5. Invite students to join by sending or giving them a registration key and link to your workspace.

The registration key can be found and changed:  
Settings > Course Administration > Users > Enrolment methods > Self enrolment

6. enjoy!

#### Super short instructions

1. log in to Moodle
2. get workspace via the form
3. wait until workspace is made for you
4. set up your workspace
5. share registration key to participants
6. keep the workspace up to date
7. repeat for other courses