

Submission guidelines

1. *A full article (max 6000 words)*

It is a traditional research paper presented in academic writing style. (Peer review).

2. *A visual essay (max 3000 words)*

In a visual essay it is of a core importance to connect the visual material with the text narration. The essay cannot be presented in the form of solely used images. The min. required amount of words for this type of work is 1500. (Peer review).

3. *A commentary (max 3000 words)*

The main idea of this work is to stimulate the academic discussion, both among the journal authors as well as in academic community in general. Master thesis or lectios could also be submitted here. (Possible peer review).

4. *A media review (max 3000 words)*

This can be a book review, a review of an exhibition, music etc. or a review on other written publications. (Possible peer review).

Title

Title must be descriptive and reflect the content of article.

Author List

1. Sole author: just list your name.
2. Multiple authors: include all the authors in the list and agree with its order.

Author Information

The next information should be provided for each author who contributes to the article:

- Author name
- Author profession
- Affiliation
- Email and/or web address

Abstract

Abstract should be up to 100 words. It should be written in the third person using present tense and summarizing main points of the manuscript. It is not possible to use citations, references or numbered notes in the abstract.

Text

The author is the one who is responsible for major editorial revisions. The manuscript without a proper revision cannot be accepted. Please check APA 6th for more details about text format.

Illustrations

The visual materials can be presented in forms of photo, images, charts, diagrams or mind-maps.

At initial submission, you do not have to submit the high-resolution visual material, it should be of a good readable quality, but please be sure you could provide high-resolution visual images, as a separate document, with the final manuscript.

Please also consider:

- Number all the figures in your manuscript.
- Provide a figure caption and the name of the author (in case with photos/images).
- The copywrite of the used images is the author's responsibility.

Bio Information

Please include a brief biography for each author, approx. 2-3 sentences.

Appendixes

If you have additional material that cannot be placed in the body of the article (such as experimental data or material, detailed tables, videos, series of photos), please place them at the end of the text in one or more appendixes, to which the text should refer.

File Formats

Please follow these requirements according the file names and formants when submitting your manuscript.

1. *First submission of manuscript:*
 - safe file as **MS Word**;
 - use the following filename: (first author last name)_fs.docx. **Example:** *Smith_fs.docx*;
 - send us two types of your manuscript: a **masked version** (where all your name and affiliation should be substituted by XXX within the text and in reference list if you cite your previous work, the year and place of publication should be also masked) and a **regular version**.
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2. *Illustrations in the first submitted manuscript:*
 - there is no need to submit the high-resolution illustrations at this stage.
3. *Resubmission of manuscript:*
 - safe file as **MS Word**;
 - use the following filename: (first author last name)_revised.docx. **Example:** *Smith_revised.docx*;
 - still use low-resolution images in the text.
4. *Illustrations in the resubmitted manuscript:*
 - submit additionally high-resolution illustration files separately from the article, leaving low-resolution images in the text;
 - use the following filename: (first author last name)_Fig. **Example:** *Smith_Fig*.