Stages of publishing process

After submission the manuscript goes through a review process which includes multiple rounds of reviews by our editorial team and review board to determine if the article can be accepted. On average, the process takes from 3,5 to 6 months altogether with the time for the author's final revision before the conclusive acceptance. In some cases the process may take even longer (see detailed timetable), to save your time please make sure you read the requirements for manuscript preparation carefully and stay attentive to the reviewers' and editors' comments during the review process of your manuscript.

The following sections explain in detail the stages of the publishing process.

1. Submission undergoes an initial assessment by the journal senior editor and associate editor who make sure it matches the journal aims and scope.

2. Editor selects reviewers and sends the materials out for peer review by experts in the field. The reviewers make their statements within one month. We use a **double-blind peer-review process** in which the identity of the author and reviewer together with their affiliations are anonymous. This allows reviewers to critique texts without subjective feelings towards the authors and influence exerted by the authors. **Texts are judged based on relevance to the aims and scope of the journal, originality, precision of thought and purpose.**

3. Editor compares the reviews and the editorial team decides within 2 weeks whether to accept the submission, ask for minor or major revisions or reject it. Most manuscripts require at list two rounds of revision. If the manuscript is accepted without revisions, it moves to the publishing stage, although most manuscripts require revision before final acceptance.

4. If you have to revise your manuscript, you should strongly consider the feedback from the editorial team as well as the reviewers. You have to address every comment from each reviewer. In case you disagree with some of the comments, you have to give good reasoning for your position with detailed explanation. Usually reviewer suggestions include consideration of other current works or research for incorporation into the text or references, comments on technical details of a project or clarification on the purpose or argument of your manuscript.

5. When you are ready to resubmit the revised materials, you should follow the same steps you took to upload your initial submission. If your manuscript includes artwork images you should also include high-resolution versions of them as the separate files at this stage.

6. Revised manuscripts are evaluated by the editors and based on the recommendations of the reviewers the editors choose either to initiate a further round of peer review or to publish.

7. If you are asked to submit your manuscript for the second round of peer review, the procedure should be repeated from the paragraph #2 onwards. It is also possible that the editor decides to choose other reviewers for this round.

8. When the manuscript corresponds to all the journal requirements and all the reviewers' and editors' feedbacks are addressed accordingly, the manuscript is ready to be published in the journal.

Detailed timetable

1. Editorial check – 2 weeks

2. Reviewer check – 1 months

3. Editorial evaluation – 2 weeks

4. Revision by the author – 1 month

5. Editorial evaluation – 2 weeks

6. **Publication possible**   or   7. **Additional round of peer review required**
↓
Reviewer check – up to 1 months
Editorial evaluation – up to2 weeks
Revision by the author – up to 2 weeks
Editorial evaluation – up to2 weeks

8. **Publication possible**   or   9. **Additional round of peer review required**
Until the manuscript corresponds to all the journal requirements and all the reviewers' and editors' feedbacks are addressed accordingly. After this manuscript is ready to be **published** in the journal.