Services at WebOodi (oodi.aalto.fi/e) for Students of AALTO:

- **Without logging in** you can browse Study Programme: courses and their descriptions, current and future teaching and exams.
- **After logging in** you can register for courses and exams, check your study attainments, and update your contact information into the student register.

**Browsing the Study Programme** *(Logging in is not needed)*

Study programme can be browsed unit by unit. From the main menu choose From study programme located under the title Search courses. Choose school, then choose unit. The study programme of the particular unit can be browsed in several tabs (see picture below):

By clicking the course code to Study Module screen which includes:
- Course description
- Current and future teaching and examinations listed. By clicking them you may register for course/exam (logging in needed).

**Searching for Courses, Teaching and Exams** *(Logging in is not needed)*

Choose Search under the title Courses/teaching. You may search courses e.g. by name or code.

Please note! Two alternative searches:

- Searches only courses with current or future teaching and/or exams (=teaching events).
- Searches all courses whether or not they have teaching and/or exams.

Using the search button gives you results like this:

- Information about registration period. If registration is open the link Register is active.
- By clicking the course code to Study Module screen which includes:
  - Course description
  - Current and future teaching and examinations listed.
- Shortcut to registration screen.
- Type of the teaching event: exam or course.

Using the search button gives you results looking similar to the Courses tab in the study programmes.
Logging in
As a student you can log in to WebOodi (oodi.aalto.fi/e) by Aalto Weblogin (click link STUDENT - Log in). Choose Aalto University Weblogin, log in with Aalto account and password.

Please note! To be able to log in to WebOodi, you need to have a study right at AALTO and a "Present/Absent" study status.

Registering for Courses and Exams (Logging in needed)
1) With the help of the instructions at the other side of the paper, search the teaching or exam you wish to register for. Move into the registration screen titled Teaching event (see picture).

2) Tick the boxes of the events you wish to register for.
   • Often course registrations are collected to event titled "Lectures".
   • Into the field Further information you may type in a message for the teacher.
   • When you are ready, press the button Save registration.
   • If this screen has events you have already registered for, those are highlighted with green colour.

3) All your course and exam registrations can be seen by choosing Registrations under My studies in the main menu.

Checking Completed Studies and Ordering a Transcript of Records (Logging in needed)
Choose Completed studies under My studies in the main menu. Here you may also order an unofficial transcript of records, it will appears as a link to your front page of WebOodi. If there is something missing from your completed studies, please contact the personnel of the unit responsible for the course.

Updating Your Contact Information into the Student Register (Logging in needed)
Choose User information under Other functions in the main menu. Here you can see your study rights and study status information. You may also see your contact information which can be updated by clicking on the button Modify.

Help!
The helpdesk of Oodi helps you with problems concerning Oodi. The email is oodi@aalto.fi.